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www.timiskaminghu.com

January 14, 2021

Dear business owner/operator,

I am writing to inform you of changes under the province's stay at home order and enhanced lockdown that will affect businesses. These changes came into effect today.



While all businesses are required to read the [framework](#), its accompanying [regulation](#), and the [stay at home order](#) in order to determine what actions they must take, I would like to highlight a few key points:

- Anyone who can work from home must do so. Please see the [stay at home order](#) for more information.
- Hours for businesses, excepting groceries, pharmacies, and health care, must now be reduced to 7 am – 8 pm, including delivery.
- The only change regarding masking is that individuals now have a responsibility to mask and can be subject to fines. Employees on-site who can maintain a distance of 2 m or more from others do not need to mask, and exemptions for health conditions still apply.
- Businesses can operate at a maximum of 50% capacity, except liquor stores and discount and big box retailers that sell groceries, which can operate at a maximum of 25% capacity. Businesses are required to post their maximum capacity in a conspicuous location that is visible to the public.
- Maximum gathering size is 5 people, outdoors only and following requirements on physical distance and face coverings. Indoor events and social gatherings are prohibited.
- The maximum capacity remains 10 people indoors or outdoors for wedding services, funeral services, and other religious services, rites, or ceremonies where physical distancing can be maintained and in compliance with rules on face coverings.

To calculate your total capacity:

- **Step 1:** Calculate total square meters of floor area accessible to the public, not including store fixtures.
- **Step 2:** If you may operate at 50% capacity, divide that number by 8 and round down. If you may operate at 25% capacity, divide that number by 16 and round down.

If you have any questions, please refer to the links above or contact the Timiskaming Health Unit at 1-866-747-4305.

Sincerely,

Dr. Glenn Corneil

Acting Medical Officer of Health/CEO